

## Housing Benefit Payment

We can now offer you the option where your money is paid straight into a Bank, Building Society, National Savings Bank or other account by BACS (Banks Automated Clearing System). You would continue to be sent a landlord schedule detailing the payment.

If you wish to be paid directly into a Bank or Building Society Account by BACS, please complete the request and all your details, then return to the address below.



[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

### Private and Confidential

#### Your request to be paid into an Account

Your name  Benefit Reference number

Your address   
  
  
Your postcode

If you are the landlord, please tick this box  If you are the agent, please tick this box

#### About the account you want to use.

##### What name or names is the account in?

Please write the name or names as they appear on the cheque book, passbook or statement.

##### Full name of Bank and Branch

**Sort Code** – of the bank. Please tell us all six numbers, for example: 12-34-56.

-  -

**Account number** - this between 7 and 10 numbers long.

**Building Society roll or reference number.** Some building society accounts use a roll or reference number. This number is on the passbook. It can contain letters and numbers and can be up to 18 characters long. If you are not sure, please ask your building society.

Your Signature

Date

Please return to: Benefits Section, Redditch Borough Council,  
Town Hall, Walter Stranz Square, Redditch, B98 8AH.

LLBC310108