



## Food Trader Application

Please ensure you complete all parts of the application to avoid any delays in processing your application.

Please refer to the Fees and Charges supplement for rents.

Date of application		
Applicant name (business or sole trader)		
Full Address (Inc. Postcode)		
Contact name and Telephone Number		
Email Address		
Date Of Birth		
Emergency Contact Details		
Outline of Products / Services  Please also see the Balance Of Trade policy for reference and select a category		
Do you have previous experience of trading on other markets?		
Website/Facebook Page		
Vehicle Registration (for loading and unloading purposes only)		
No. of stalls required	3 x 3 metres <input style="width: 80px; height: 20px;" type="text"/>	6x3 metres <input style="width: 100px; height: 20px;" type="text"/>



Trailer size including tow bars and canopies (If applicable)	
Do you require electricity? (for what purpose)	

Name of operator	
Name and address of Local Authority with whom the business is registered.	
Date of most recent food safety inspection	
What is your food safety rating? (Ratings below 3 will be declined)	
Year business registered and/or established.	
Does your business have insurance and food inspections relevant to a market stall business?	
Please list all names of all personnel who will be working for your business on the days specified	
Please provide details of food hygiene and food safety training your personnel have received	
Has the company implemented a written food safety management system?	
How will you be monitoring and recording the temperatures of any high risk (hot and cold) food stored and displayed?	
How do you provide food allergen advice to your customers?	
How will fresh water be provided at your stall?	
Will any food be prepared or stored in a place	

other than the catering unit?	
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Please indicate the quantity of the following equipment that will be brought on site					
Freezer		Sink		Propane Gas	
Refrigerator		Hot water to sink		Fire Extinguisher	
Cooking Hob		Hand Basin		Fire Blanket	
Microwave		Hot water to hand basin		First Aid Kit	
Oven		Soap/Sanitizer		Dish cloths (Coloured)	
Hot Plate		Hand drying facilities		Other – please specify below	

## Important Information

### General Data Protection Regulations (GDPR)

Redditch Borough Council collects personal information about you and your business for the fulfilment of a contract, or to take steps to enter into a contract; by signing to apply to trade on Redditch Outdoor Market, you are entering into a contract, and we require the personal data requested to fulfil this contract.

#### Data collected is:

- Name
- Contact details
- Emergency contact details
- Contact details (if different)
- Vehicle registration number
- (ID may be requested but not retained)

This information will be refreshed annually.

By entering into the contract, you consent to us processing your personal information for other specified purposes such as:

- Subscribing to the e-newsletter
- Subscribing to the survey to inform the development of the market.
- Taking images at events for promoting the market via the website, e-newsletter, and social media
- Taking video footage at events for promoting the market via the website, e-newsletter, and social media

Where you agree to be contacted, the data will be kept until it is either overwritten or until you no longer agree to be kept informed. If you chose not to consent to additional processing, this will not affect your or your rights. Details of all your other rights can be found at

<https://www.redditchbc.gov.uk/council/corporate/your-access-to-information/>

This information will be shared with staff responsible for the management of the market, and in some cases with Trading Standards and Environmental Health.



This information will not be shared/sold to any other service/organisation unless we have a duty to do so under law.

No decisions around this data are made by automated means.